



### TO COUNCILLOR:

N Alam  
L A Bentley  
G A Boulter  
J W Boyce  
Mrs L M Broadley

F S Broadley  
R F Eaton  
D A Gamble (Chair)  
Mrs S Z Haq  
Miss P V Joshi

J Kaufman  
Mrs L Kaufman  
K J Loydall  
D W Loydall  
Dr I K Ridley (Vice-Chair)

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **POLICY, FINANCE AND DEVELOPMENT COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 14 SEPTEMBER 2021** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices  
Wigston  
**06 September 2021**

**Mrs Anne E Court**  
Chief Executive



### IMPORTANT COVID-19 NOTICE

In-person Council and Committee meetings which are open to the press and public to observe have resumed from 7 May 2021 following the expiry of [the Regulations](#) that allowed local authorities to hold remote meetings.

Whilst most of these meetings will take place in the Council Chamber at the [Council Offices in Wigston](#), it may be necessary to host a meeting at an alternative venue and/or at short notice. This will allow all attendees to maintain social distancing and follow the latest [COVID-secure guidelines](#).

If attending an in-person meeting, all attendees must wear a face covering (unless exempt or when seated) and must sanitise their hands on entry and exit to/from the meeting venue. Meeting venue capacity will be severely restricted due to COVID-19 regulations, however there will still be opportunities for public participation in accordance with the [Council's Constitution](#).

Where the necessary technology is available and working, the press and public may still be able to watch the [live streams](#) of meetings without having to attend in-person. Instructions on how to access live streams can be found below where applicable. At a minimum, [audio recordings](#) of meetings will be made available on the Council's website shortly after any given meeting.

### ITEM NO.

### AGENDA

### PAGE NO'S

#### 1. Apologies for Absence

To receive apologies for absence from Members to determine the quorum of the meeting in accordance with Rule 7 of Part 4 of the Constitution.



**Postal Address:** Council Offices, Station Road, Wigston, Leicestershire LE18 2DR

**Refuse & Recycling Centre:** The Depot, Wigston Road, Oadby, Leicestershire LE2 5JE

**Tel:** (0116) 288 8961 **Fax:** (0116) 288 7828 **Email:** [csc@oadby-wigston.gov.uk](mailto:csc@oadby-wigston.gov.uk)

[oadby-wigston.gov.uk](http://oadby-wigston.gov.uk)

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## **2. Appointment of Substitutes**

To appoint substitute Members in accordance with Rule 26 of Part 4 of the Constitution and the Substitution Procedure Rules.

## **3. Declarations of Interest**

Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.

## **4. Minutes of the Previous Meeting**

**4 - 6**

To read, confirm and sign the minutes of the previous meeting in accordance with Rule 19 of Part 4 of the Constitution.

## **5. Action List Arising from the Previous Meeting**

There was no Action List arising from the previous meeting.

## **6. Petitions and Deputations**

To receive any Petitions and, or, Deputations in accordance with Rule(s) 11 and 12 of Part 4 of the Constitution and the Petitions Procedure Rules respectively.

## **7. Treasury Management Annual Report (2020/21)**

**7 - 21**

Report of the Head of Finance / Acting Section 151 Officer

## **8. Financial Outturn Report (Q1 2021/22)**

**22 - 28**

Report of the Head of Finance / Acting Section 151 Officer

## **9. Standards & Ethical Indicators (Q1 2021/22)**

**29 - 38**

Report of the Head of Law & Democracy / Monitoring Officer

## **10. Exclusion of the Press and Public**

The press and public are likely to be excluded from the remainder of the meeting in accordance with Section 100(A)(4) of the Local Government Act 1972 (Exempt Information) during consideration of the item(s) below on the grounds that it involves the likely disclosure of exempt information, as defined in the respective paragraph 3 of Part 1 of Schedule 12A of the Act and, in all the circumstances, the public interest in maintaining the exempt item(s) outweighs the public interest in disclosing the information.

## **11. Capital Programme Budget Update Report (2021/22) [Exempt]**

**To Follow**

Exempt Report of the Head of Finance / Acting Section 151 Officer

**For more information, please contact:**

### **Democratic Services**

Oadby and Wigston Borough Council  
Council Offices  
Station Road, Wigston  
Leicestershire  
LE18 2DR

**You can access all available public meeting documents  
and audio-visual live streams and recordings electronically on:**



Our website **oadby-wigston.gov.uk** under **'Your Council'** and **'Meeting Dates, Agendas & Minutes'**



Your smart **iPad**, **Android** or **Windows** tablet device with the **'Modern.Gov'** app



Our **YouTube** Channel **ow.ly/FYQW50zDNkc** or smart device with the **'YouTube'** app (facilitated by **'Zoom'**)



Our audio platform **soundcloud.com/oadbywigstonbc** or smart device with the **'SoundCloud'** app